



MONTANA TECH WEEKLY UPDATE

August 19, 2024

IN THIS EDITION

Center for Academic Innovation Two-Part Faculty Orientation

Advancing Tech Fall Kickoff & Professional Development Day

New Hire Orientation Training

Meet the Candidates for the Executive Director for Emerging Graduate Initiatives - DPA Grant

Turnitin Training

New Employee Reception

Career Fair Welcome Social

Career Fair Volunteers Needed

Upcoming Career Services Employer Events

Montana Tech in New Butte Puzzle

Driver's Safety Training for Campus

UPCOMING CAMPUS EVENTS

8/20: Dining Services meal plans start

8/20: Advancing Tech Fall Kickoff & Professional Development Day (10:30 am-3:00 pm)

8/21: Center for Academic Innovation Orientation (11:30 am-2:30 pm, URC Poore Room)

8/21: New Hire Training (1:00 pm-3:00 pm, MG 103)

8/21: Move-in Day

8/21: Convocation (4:00 pm, Leonard Field)

8/21-25: Fall Orientation

8/21: Sam Spearing Presentation (9:15 am, ELC 202)

8/22: Chris Haase Presentation (9:15 am, ELC 202)

8/23: Turnitin (1:00 pm-2:30 pm, Eng. Hall 106)

8/26: Classes begin

8/27: Pilates (12:00 pm, HPER 140)

8/28: Wellness Wednesday

8/29: Weights (12:00 pm, HPER 140)

Identifying Phishing Emails
and Scams

8/29: Copper Game (6:00 pm, Bob Green Field)

Parking Decals Available

9/2: Labor Day

Fall Student Employment
Reminders

9/9: Cross Country Meet (Highland View Golf
Course)

9/10: New Employee Reception (3:30-5:00 pm,
Chancellor's Residence)

9/13: Volleyball vs Rocky (7:00 pm, HPER)

9/18: Career Fair Social (4:30 pm, SUB)

9/19: Career Fair (8:00 am, HPER)



CENTER FOR ACADEMIC INNOVATION TWO-PART FACULTY ORIENTATION

The Center for Academic Innovation is hosting a two-part orientation for new faculty on **August 19** in the Big Butte/Highlands Room in the SUB from 8:30 am to 4:00 pm and on **August 21** in the URC Poore Room from 11:30 am to 2:30 pm. Registration is not required, but we would love to know if you'll be able to make it. Register here.

ADVANCING TECH FALL KICKOFF & PROFESSIONAL DEVELOPMENT DAY

Please join us on **August 20** for a reconfigured Fall kickoff beginning with the Advancing Tech Forum and a Keynote Address by Alex Beard, founder of the Beard Collaborative. Everyone is invited for lunch in the Marcus Daly Dining Hall immediately afterwards. The afternoon will include an assortment of professional development sessions. Find the full schedule here.

NEW HIRE ORIENTATION TRAINING

The training will cover safety policies and procedures and important human resource topics for campus. It will be held on **August 21** from 1:00 pm to 3:00 pm in MG 103. All new employees are required to attend.

MEET THE CANDIDATES FOR THE EXECUTIVE DIRECTOR FOR EMERGING GRADUATE INITIATIVES - DPA GRANT

Come meet the candidates for the executive director for emerging graduate initiatives - DPA during their campus presentation, "Critical Pathways for Educating a Next Generation Critical Mineral Workforce: How to deliver the Micro-Credentials in Extractive Technologies and position Montana Tech for the next 125 years."

August 21: Sam Spearing (9:15 am, ELC 202)

August 22: Chris Haase (9:15 am, ELC 202)

TURNITIN

Montana Tech subscribes to Turnitin, text-matching identification software that can help instructors detect the presence of plagiarism, contract cheating, and AI-generated text in students' papers. Please note that the latter function does not preclude the permitted use of AI in assignment creation; instead, it opens up possibilities for critical thinking around the ethical and transparent use of AI-generated content in university coursework. Turnitin also simplifies remote assignment submission and comes with built-in electronic grading functions that significantly speed up the marking process. The next Turnitin training session is scheduled for **August 23** from 1:00 until 2:30 in Engineering Hall room 106. Please consider attending this session if you are curious about Turnitin's AI detection and grading tools, have never used Turnitin, or want a Turnitin refresher.

NEW EMPLOYEE RECEPTION

The new employee reception is for all employees hired on or after June 1, 2024, and their managers. The reception will be held at the Chancellor's Residence on **September 10** from 3:30 to 5:00 pm.

CAREER FAIR WELCOME SOCIAL

Join Career Services and our employers who help give our students their great outcomes for hors d'oeuvres, drinks, and conversation. This year's social will take place on **September 18** at 4:30 pm in the SUB Lobby and Copper Lounge to kick off the Career Fair.

REGISTER FOR CAREER FAIR

The 24th Annual Career Fair is **September 19** starting at 8:00 am. Students should register today and check out all the employers who are coming to campus like ProFrac, Enterprise Holdings, Freeport-McMoRan, Nomad GCS, and Nucor. Go to [DiggerRecruiting-DR 2.0](#) to sign up for the event and all the other employer events on campus. Be sure to upload resumes early to ensure timely feedback in time for the Career Fair.

CAREER FAIR VOLUNTEERS NEEDED

Career Services is looking for volunteers for the 24th Annual Career Fair on **September 19 and 20** in the HPER. Please check out the Career Fair Volunteer Sign Up Sheet to pick a slot that would work for you. We need most of our help during setup on the 18, Career Fair opening 7:00 am-10:00 am on the 19, and after 3:00 pm on the 19 and 20 for taking down the event. The Career Services team appreciates your help.

UPCOMING EMPLOYER EVENTS

Career Services is working with employers to help find students jobs. We have arranged for several to come to campus. Go to DiggerRecruiting-DR 2.0 and register for any of the following upcoming events.

- **8/22:** Recruitment Webinar for Military Veterans (4:00 pm, [Online](#))
Recommended Majors: All
- **9/4:** St. Luke's Virtual Presentation (1:00 pm, [Online](#))
Recommended Majors: Nursing, Radiologic Technology
- **9/5:** Reiloy USA Pizza Party, (11:00 am, ELC 225)
Recommended Majors: Metallurgical
- **9/6:** Jackson Contractor Info Session, coffee and snacks provided, (10:00 am, SUB 212 - Big Butte/Highlands Room).
Recommended Majors: Civil Engineering, Civil Engineering Technology, Construction Management, Construction Technology-Carpentry, Occupational Safety and Health
- **9/10:** St. Luke's Virtual Presentation, 1:00 pm, [Online](#))
Recommended Majors: Nursing, Radiologic Technology
- **9/10:** John Deere Info Session, pizza provided (12:00 pm, Kelly/Steward)
Recommended Majors: Civil Engineering, Civil Engineering Technology, Electrical Engineering, Engineering, Mechanical Engineering, Welding Technology
- **9/17:** NUCOR presents Confidently Approaching Your Employer Workshop, catering provided (11:00 am, Copper Lounge) Recommended Majors: All
- **9/18:** NUCOR Info Session, catering provided (11:00 am, Copper Lounge)
Recommended Majors: All
- **9/18:** U.S. Patent & Trademark Office Info Session 11:00 am, SSC Journey Room)
Recommended Majors: Bio Sciences, Chemistry and Geochemistry, Electrical Engineering, Mechanical Engineering, Software Engineering
- **9/18:** Puget Sound Naval Shipyard Info Session with free pizza (3:30 pm, Big Butte/Highlands Room).
Recommended Majors: All
- **9/18:** Chevron Info Session (5:00 pm, Kelly/Steward)
Recommended Majors: Petroleum Engineering, Environmental Engineering, Occupational Safety and Health, and Industrial Hygiene
- **9/19:** Freeport-McMoRan with free dinner (3:00 pm, Big Butte/Highlands Room)
Recommended Majors: All Engineering
- **9/19:** Pizza Party with St. Lukes (4:00 pm, HSB 008)
Recommended Majors: Nursing, Radiologic Technology
- **9/23:** Convo and Coffee with ConocoPhillips - coffee and snacks provided, drop-ins welcome (7:00 am-11:00 am, Big Butte/Highlands Room)

Recommended Majors: All Engineering, Occupational Safety and Health, and Industrial Hygiene, Welding, Computer Science

MONTANA TECH IN NEW BUTTE PUZZLE

Montana Tech is a key piece of a new "Butte America" puzzle. The puzzle is a celebration of shared history and a testament to the strong bonds that unite us. World-renowned folk artist, Eric Dowdle created this puzzle for Butte. Montana Tech is prominently featured, symbolizing the enduring impact our university has had on the community and beyond. If you are interested in learning more, please visit the [Butte Chamber of Commerce](#).

DRIVER'S SAFETY TRAINING FOR CAMPUS

This online/self-paced course, offered by Risk Management and Tort Defense (RMTD), is full of information on driving a large vehicle with occupants or gear for the university system. The course is designed to educate drivers on operating a wide variety of vehicles for MUS campuses. It expands coverage of defensive driving tips applicable to all motor vehicles while retaining information about the special techniques needed to safely drive the full-size sport utility vehicles and small buses still used by campuses. It also explains Board of Regents' driving policies and the stricter policies set by some campuses. Finally, it teaches what a driver should do if they are involved in a crash while driving on MUS business. The training is highly recommended if any MUS vehicle will be driven, and the training can be taken by any faculty, staff, or student of the university who can drive. Register [here](#).

IDENTIFY PHISHING EMAILS AND SCAMS

As the new school year begins, please be extra vigilant in your efforts to identify phishing emails and scams. Historically we have seen an increase in this activity during this time. Here are some tips to help you stay safe:

- Create strong, randomized passwords by using a password tool like KeePass
- Set up two-factor authentication for all accounts that support it
- Be diligent about avoiding phishing scams
- Keep private information private
- Back up important files
- Keep software up to date on all devices
- Delete old tools and unused accounts

PARKING DECALS AVAILABLE FOR THE UPCOMING YEAR (\$105)

You have the option to purchase a parking decal with a payroll deduction if you provide a signed receipt to the business office. The instructions to purchase a parking decal are below:

Sign into MyMTECH
Click on "Important Links" on the left sidebar
Click "General Resources"
Click "Parking Decal"
Verify your Mailing Address on the form
Enter your license plate number
Select the type of permit you are purchasing (A- Employees or Motorcycle)
Click Confirm
Choose your method of payment
 Pay online with Credit Card
 Pay in the Office (**For payroll deduction**) Print receipt, sign it, and forward to the business office.

Decals will be sent in intercampus mail once they are paid for.

Questions? Email BusinessServices@mtech.edu

FALL STUDENT EMPLOYMENT REMINDERS

As we enter the fall semester, here are some reminders about our Student Employment policies and procedures.

- A new student employment certification form must be completed for all students working during the Fall semester
- Student employees are not allowed to begin work until all necessary paperwork is complete and turned in
- When offering student wages, please refer to the updated Montana Tech Student Employment Job Classifications and Wage Guidelines located on our [website](#)
- Timecards will be printed and sent once the paperwork has been processed
- GRA/GTA students working during the fall will not receive payment until a new contract is submitted and processed. Please work with the Graduate School to ensure proper awards and contracts are completed
- An email with more information about updates to our Policies and Procedures will be sent out to all student employees and supervisors at the start of the fall semester. Please don't hesitate to reach out to studentemployment@mtech.edu if you have any questions or concerns.

