



enrollment@mtech.edu

REQUEST TO TAKE MORE THAN 19 CREDITS IN A TERM

Taking more than 19 Credits is considered an overload and will not be permitted unless adequately justified. Justification must include a statement as to the necessity for taking this many credits. The student must get the approval of the student’s advisor and department head. This form must be completed prior to registering for classes.

Name: _____

Address: _____

Student Identification Number: _____

Date: _____ Number of Credits: _____ Semester: _____

Reason(s) for the request:

Signatures:

1. Student: _____

2. Advisor: _____ Approve Deny

3. Dept. Head: _____ Approve Deny