

## Faculty Senate Meeting Minutes

October 3, 2008  
12:00 – 1:00 P.M.

Present: Abbott, Doug; Armstrong David; Downey, Jerome; Garlish, Betsy; Geller, Gretchen; James, Rod; McNearny, Rich; Nugent, John; O’Neill, Traci; Young, Miriam  
Absent: Warren, Kirk

Agenda	Discussion	Action
Review of minutes from previous meetings: April 25, 2008	Betsy Garlish moved to have the minutes of the April 25, 2008 meeting approved.	Approved
Review of minutes from the September 12, 2008 meeting	Miriam Young moved to approve the minutes as written.	Approved
Class 8 Certification Requirements	<p>Doug Abbott stated that the class 8 certification requires that any instructor/professor that teaches high school students in the college level need class 8 licensure. This includes classes that are taught that can have dual credits. Some programs that will be affected are the Math and Science Academy especially when it goes on-line. Jump Start will not be affected because it is taught by high school teachers. There were lots of questions as to why class 8 licensure is required and what it entails. Doug Abbott explained that some of the steps involved:</p> <ol style="list-style-type: none"> <li>1. Filling out an application for class 8 licensure from the Office of Public Instruction (OPI)</li> <li>2. Finger printing of the applicant and background checks (total cost estimated to be about \$65.00)</li> <li>3. Completion of a 12-item matrix</li> </ol> <p>The faculty senate still has a lot of questions about how long this process takes and who is paying for the cost. Other</p>	Rod James will e-mail Doug Abbott the request to have Tom Gibson attend an instructional faculty meeting to be held in the South Campus to address questions regarding Class 8 licensure. The e-mail will include the outline of what the Faculty Senate want Tom Gibson to address regarding class 8 licensure.

	<p>questions include:</p> <ol style="list-style-type: none"> <li>1. What if the instructor or professor chose not to obtain a class licensure?</li> <li>2. What happens then to those high school students who wanted to take the class from that professor?</li> </ol> <p>The faculty senate felt that there are lots of questions that needed some answers especially from the faculty at-large. Doug Abbott suggested inviting Tom Gibson to an instructional faculty meeting to be held in the South Campus.</p>	
Progress report on Departmental Standards for tenure and Promotion	Doug Abbott reported that the process is progressing. It is slower in some departments than others. All departments have submitted written standards to their deans. Some have apparently put a lot of thought into it while others just say that they will follow the faculty handbook. The next step in the process is that the documents will go to the Dean's Council for review and then it will go to Frank Gilmore.	In Progress
Agenda Item for Next Meeting: October 17, 2008 at 12:00 P.M.	Doug Abbott requested to have the discussion regarding tenure and promotion in the next faculty senate meeting.	Topic will be added to the agenda for the next meeting.

The meeting was adjourned at 1:00 P.M.

Respectfully submitted,

Miriam O. Young  
Faculty Senate Member