

MONTANA TECH FACULTY SENATE

Tuesday, December 1, 2009

MINUTES OF THE MEETING

Members present: David Armstrong, Betsy Garlish, Suzan Gazioglu, Jerry Downey, Rod James (Chair), John Nugent, Bill Ryan, Kirk Waren

Members absent: Hal Millegan, Traci O'Neill

Attending without vote: Doug Abbott

- **Business**

The October 13th and November 10, 2009 meeting minutes were approved.

- **Syllabus Policy**

Doug Abbott presented a memorandum from John Garic to the Dean's Council with proposed elements, some required and some optional, to be included in syllabi for all courses, campus-wide. Doug explained that the Dean's Council had discussed the memorandum, and generally approve of the concept.

The faculty senate discussed the proposed elements at length. Rod James, the Faculty Senate Chair, generally agrees to the idea, but with some possible modifications. In particular, he intends to insert a required element regarding academic integrity. He plans to present it at the next Faculty Meeting. Anyone on the Faculty Senate is welcome to submit proposed modifications to the elements presented in John Garic's memorandum to Rod James by Monday, Dec. 7th.

Doug Abbott left for a 3:00 appointment. After his departure, there was some discussion about space and personnel requirements. The topic: "Discussion of space and personnel requirements" was on the Nov. 10th Faculty Senate agenda, but we have not included it on any agendas since.

The Senate group adjourned at approximately 3:15 pm.

NEXT MEETING:

The next meeting is scheduled for December 15. .

Respectfully submitted,

Kirk Waren
Secretary