

Staff Senate Agenda
Friday, August 5, 2016
Mountain Con Room, Student Union Building
9:00 – 10:00 a.m.

- 1) Minutes of previous meeting
- 2) Senate development plan – Progress Reports
- 3) Constitution and Bylaws: Adoption
- 4) Brochure update
- 5) Budget-update
- 6) Fall Edition Newsletter Ideas
 - Purse Strings event
 - Luncheon Learning Series
 - Kids' College wrap up
 - Mobile Vet Van visit
 - Move in Day
 - Ask the Senate; Pat on the Back
 - New employee list – welcome
- 7) MUSSA update New MUSSA officers – in Newsletter?
- 8) Round table

Staff Senate Meeting
August 5, 2016
Mountain Con Room, Student Union Building
9:00 to 10:00 am

Present: Amanda Shroyer, Taryn Quayle, Kathy Stevens, Frances Holmes, Peggy Delaney, Joyce O'Neill and Scott Forthofer

Absent: Peggy McCoy, Angela Stillwagon, Dan Stirling, Carmen Nelson, Casey Vanatta and Ronda Coguill

Peggy reported that Melissa Kump has resigned from the Staff Senate. A thank you note was signed by members present. It will be given to Melissa with a mug to show our appreciation.

Agenda

- 1) Minutes from the May 27, June 9, June 24, July 8, and July 22 were all read and approved.
- 2) Senate development plan:
 - a) The Staff Senate Constitution and Bylaws have been approved and Peggy D will craft two new tabs on the SS webpage: How to Become a Senator and a Subcommittee tab listing members of each committee.
 - b) The new Staff Senate brochure was passed around the meeting for everyone to see. A few more pictures will be added.
 - c) Budget Update- Peggy D has met with Maggie Peterson and Maggie reported that Staff Senate will get \$1100 which is less than the requested amount. Peggy will do a new report about the work and achievements of the Staff Senate and request that we get the full amount next time.
 - d) Fall Edition Newsletter articles will be due on 9/10/2016.
 - i. Carmen has the Purse Strings Event info and will give it to Peggy D. Amanda will cover Kids College. Joyce will write an article on the Veterans Van. Scott will do an article on Move in Day where the Staff Senate will man the Emergency Contact Info table.
 - e) Casey Vanatta will follow up on access to the nominations for Pat on the Back. There have been no Ask the Senate requests.
 - f) Peggy was not able to get the New Employee List for the month of July from Bernie Tregidga. She will follow up at the end of August.
- 3) MUSSA: Peggy reported that only University of MT and Montana State University Staff Senators are able to hold offices in MUSSA. New officers elected for the upcoming year are Maris Mangold, UM, Missoula (Chair) and Luke Alford, UM Missoula (Vice-Chair).
- 4) Roundtable discussion:
 - a) Joyce asked for volunteers for the Wellness Fair which will be held on Wednesday, September 14th from 10-2 in the Copper Lounge. The Staff Senate can man the healthy snacks table. Fundraising ideas for the Staff Senate scholarships were discussed. Potential items were rice packs with lavender, emergency preparedness kits, stay healthy kits and season passes to MT Tech sporting events.

b) There was a suggestion made to have a Union rep be a speaker for the Luncheon Learning Series.

Respectfully submitted,

Joyce O'Neill, Secretary