

Staff Senate Agenda
Wednesday, June 23, 2017
Mt. Con Room, Student Union Building
9:00 a.m. – 10:00 a.m.
WEAR YOUR SHIRTS!!

- 1) Minutes of previous meeting
- 2) Emergency Evacuation project – Update (Peggy D. for Taryn)
- 3) Elections-defer to first meeting in July so new senators can vote
- 4) Committee sign-up sheet – finalize first meeting in July
- 5) Subcommittee reports:
 - Ask the Senate (Peggy D., Casey, Frances)
 - Pat on the Back (Frances, Angela)
 - Luncheon Learning (Peggy D.) – Rita Spear postponed
 - Shared Governance
 - ✓ WIRE Advisory Board Update – Peggy D.
 - ✓ List of committees that staff serve on-post to web; do an article about staff involvement on campus?

Newsletter: (Amanda, Angela, Ronda, Taryn, Peggy D.)

Summer Newsletter

 - ✓ TRIO department
 - ✓ Tree planting at Highlands College - submitted
 - ✓ WIRE committee - postpone
 - ✓ Ask the Senate - submitted
 - ✓ Pat on the Back for Niki and Carmen Nelson - Frances
 - ✓ New Employee (Frances, Ronda) – updated list
 - ✓ Share congratulations note (completion of 6-mo probation period) to go with mugs
 - ✓ Newly elected senators
 - Website: Annual review and update; Use of webpage by staff – ideas – when to implement? Angela, Casey, Peggy M.
 - Update senator list and biographies
 - Check to make sure all minutes and newsletters are posted
 - Review Useful Information to make sure links work and info has not changed
- 6) Kids' College - volunteers?
- 7) Adopt a Street clean up session
- 8) Mobile Vet Van visit
- 9) Supply drive for the homeless - Schedule
- 10) MUSSA Survey - Update (Peggy D.)
- 11) Meeting dates: Any schedule changes?
- 12) Round table

Staff Senate Meeting Minutes
Wednesday, June 23, 2017
MT Con room, SUB
9:00 -10:00 am

Present: Peggy Delaney, Peggy McCoy, Angela Stillwagon, Frances Holmes, Casey Vanatta, Kathy Stevens, Joyce O'Neill

Absent: Ronda Coguill, Scott Forthofer, Taryn Quayle

The minutes of the previous meeting were read and approved.

Emergency Evacuation project update – SS met with faculty members and Peggy read a list of their suggestions for the project; Taryn will write a report. The drone work will start on June 20th and then the footage will be broken down and the voice over added. Taryn and Marilyn will do the script. The plan is to have it ready for Orientation and to upload it on You-tube.

Elections are deferred until July 14th when new senators come in and can vote.

Subcommittee reports:

- Committee List – members discussed and see the additions and changes on the SS webpage
- Budget – Peggy D reported that in the future, SS should spend out its budget by May 15 or earlier.
- Pat on the Back -Niki Wilcox and Carmen Nelson were presented with awards last month and an article will be in the July newsletter. New Pat on the Back awards were given to Kathy Stevens from Campus Technology and Jackie Amaya from Copy Center
- Luncheon Learning – After member discussion it was decided to move Rita Spear's presentation to September. October presenter is Dr. Alan Berkowitz and Career Services will present before spring semester. Dr. Blackletter has confirmed \$1000 for LL for the upcoming year. This is a decrease in funding and may necessitate only inviting staff to LL.
- WIRE meeting – WIRE Committee will compile the answers to the question list discussed by staff and faculty in meetings across campus regarding new changes in focus of MT Tech. The report will be shared with all Tech staff
- Kids College – Taryn email the campus about the need for volunteers.
- Adopt a Street – June clean up went well with a lot of trash collected. There were 10 volunteers who helped out.
- Veterans Mobile Center – Joyce has reached out to Vet Center to get the van back on campus for the fall student orientation.
- Website broken links – Angela will fix these links.
- Supply Drive for the Homeless – Peggy D will put out an announcement and the drive will run for one week after school starts. Scott has storage space in Residence Life for donations.

Respectfully Submitted,
Joyce O'Neill
Secretary