

Staff Senate Meeting Minutes
Tuesday, February 25, 2020
Mt. Con Room, Student Union Building
9:00 a.m. – 10:00 a.m.

Present: Frances Holmes, Peggy McCoy, Angela Stillwagon, Kathy Stevens, Denise Herman, Kinsley Rafish, Tristan Sewell, and Marcia Lubick

Absent: Niki Wilcox, Debbie Luft, Casey Vanatta,

Minutes: Minutes of February 11, 2020 were approved as written.

NEW BUSINESS:

Staff Recognition Awards: Chancellor Cook wants to implement Staff Recognition awards to be presented at the end of the year Service Awards ceremony. To get the conversation going he suggested

- Outstanding service excellence
- Innovative Programming
- Rookie/rising star
- Chosen by students

After much discussion we narrowed down to:

Outstanding Staff – nominated by students

Above and Beyond – Award for staff who consistently go above and beyond to serve individuals and campus community. Reaching out – giving more than expected.

Innovative Programming – Outstanding group/team (TRIO and Enrollment services are examples of teams that do programming)

Criteria for the awards - We need to figure out the Criteria

Email or bring ideas for the awards and criteria to the next meeting.

Ask the Senate: (Frances, Casey) No questions have been submitted

New Employee: (Tristan, Frances, Marcia, Kinsley) Tristan has been working diligently on the list of new employees and employees who have passed their probationary period that still need to receive their packets or mugs. She and Kinsley brought 20 New Employee Packets and 22 6-month mugs and requested help in delivering them across campus.

Kinsley designed the new insert that is being included with the welcome packets.

We have 12 mugs left in our inventory and will want to order mugs and supplies for the welcome packets for next fiscal year.

Pat on the Back: (Frances, Marcia, Casey, Kinsley) Mary Durkin and Bob Prystajko received Pat on the Back nominations. Both were very touched by the honor and Mary was brought to tears.

Lunch and Learn Update: (Kathy, Debbie, Denise, Niki) The next Lunch and Learn with Marsha Goetting is scheduled for Tuesday, April 28, 11:45am – 1:15pm.

Kinsley designed an eye-catching flyer to advertise the Lunch and Learn.

We will check prices to have lunch brought in from off-campus for an estimated 45 attendees.

A taco bar was suggested. Denise will check on pricing at Metals Sports Bar and Grill, Pita Pit, Taco Del Sol, Subway and Jimmy John's.

Staff senate will purchase cases of water.

Frances, Angela and Marcia have been working on a letter requesting additional financial support for future Lunch and Learn presentations.

Scholarship: (Casey, Angela, Kinsley) There are still some changes that need to be finalized before the details for the scholarship should be put into the Newsletter. We won't concentrate on the scholarship details in the spring newsletter but will report on the success of the first fundraiser for the Pam Hogart Staff Senate Memorial Scholarship and note that more details will follow.

Scholarship Fundraiser: The KC Fundraiser that the Hogart family had planned for March has been postponed. The Hogart family is our biggest off-campus supporter and we don't want to overwhelm them with requests for fundraising support. For the time being the scholarship fundraiser is a once-a-year annual fundraiser held in January.

Funding for Staff Senate programs – It was suggested that we think about doing a Cornhole tournament as part of orientation week to raise additional funds to help with the mugs, packets, lunch and learns or whatever other programs we wish to implement. Maybe a Staff vs. Faculty competition or Students vs Staff/Faculty
Funds raised would be placed into a Foundation Account.

Budget Report: (Peggy, Marcia) No expenditures since the last report our balance is unchanged at \$603.07.

Beginning Balance:	\$1,100.00	7/31/2019
Dinning Services	(\$337.50)	Sept. 17 Lunch and Learn
MSU Extension	(\$47.43)	Sept. 17 L&L Speakers Mileage
Universal Athletics	(\$112.00)	Staff Senate Shirts for new Senators
Remaining Balance:	\$603.07	1/21/2020

Scholarship Funds Report: (Peggy)

Cornhole Tournament Proceeds 1/16/2020		
50/50 Tickets	\$475.00	Entire sales of 50/50 tickets (Colleen Fink donated winnings back to the scholarship)
Registration	\$467.00	Cash Registrations for tournament participants'

Donations	\$1,448.00	Donations received for scholarship
Total	\$2,390.00	Total of funds deposited morning of 1/17/2020
Check received 1/17/2020	\$100.00	Check deposited after 1/17/2020
TOTAL	\$2,490.00	Total as of 2/11/2020

Events Committee: (Peggy, Kathy, Marcia, Niki, Frances, Kinsley)

Shared Governance: (Kathy, Frances, Debbie, Tristan) Nothing reported

Staff Recognition Committee: (Peggy, Casey, Kathy, Denise) See New Business

Elections (Marcia, Frances): No report

Bylaws Review: (Frances, Debbie, Angela) - No report

MUSSA: (Frances, Peggy) Peggy is completing our nominations for the OCHE and BOR Regents' Award for Excellence in University System Citizenship to recognize outstanding staff across the MUS. The two names that we are submitting from our Pat on the Back nominations are Pam Diedrich and Casandra Welsh.

Newsletter Committee: - (Niki, Denise, Peggy, Angela) Articles are Due March 4, 2020. Spring newsletter will be published the week of March 9th or 23rd.

Newsletter articles for Spring newsletter – March

- **Cornhole Tournament** – Kinsley
- **Pat on the Backs** – Marcia
- **Advertisement for the Lunch and Learn with Marsha** - Kinsley
- **Scholarship Article** – Angela

Round table updates:

A sympathy card for Debbie Luft acknowledging the passing of her father was circulated for everyone to sign.

Meeting Adjourned.

Next Meetings:

Tuesday, March 10, 2020 at 9:00 a.m., Mt Con Room of the Student Union Building.

Respectfully submitted,
Marcia Lubick, Staff Senate Secretary