

Staff Senate Meeting Minutes
Tuesday, June 16, 2020
9:00am – 10:30am

Present: Casey Vanatta, Kinsley Rafish, Peggy McCoy, Denise Herman, Tristan Sewell, Angela Stillwagon, and Marcia Lubick Interim President/Secretary.

Absent: Kathy Stevens, Debbie Luft

Minutes: June 2, 2020 minutes were approved as submitted.

New Business:

Subcommittee Reports:

Ask the Senate: (Marcia, Casey).

How do we get the word out about “ask the Senate”?

Suggestions included posting on bulletin boards and Staff Senate homepage, given to new employees as part of new employee training? (Tristan will ask about that)

Wages/reclassification question

New Employee: (Tristan, Marcia, Kinsley)

There are 18 new employees and 22 for 6 mo.

Enrollment student is helping her put packets together.

Not enough mugs, but will get out what she can

Pat on the Back: (Marcia, Casey, Kinsley)

Mark Taylor – ML delivered and got photos, his mom was there.

Retirement party LLC Lobby 11:30-1:00 6/23

RSVP Mary Durkin

Haylei Allen – I asked Mary to tell me Haylei’s schedule.

Cal Snow – IT

Pam Diedrich

Lunch and Learn Update: (Kathy, Debbie, Denise)

Nothing to report at this time

Scholarship: (Casey, Angela, Kinsley)

Scholarship application is ready to launch

When online, Casey will send email. Due 7/15.

Scholarship committee will choose recipient.

Because Diane is travelling, there might be a delay launching. Angela will follow up

Budget Report: (Peggy, Marcia)

Dr. Cook will provide \$1000 for our L&L for FY2021
Supply list is ready for purchase with new FY

**Staff Senate Budget
Report**

Beginning Balance:	\$1,100.00	Encumbered	7/31/2019
Dinning Services	(\$337.50)		Sept. 17 Lunch and Learn
MSU Extension	(\$47.43)		Sept. 17 L&L Speakers Mileage
Universal Athletics	(\$112.00)		Staff Senate Shirts for new Senators
MT Bookstore	(\$48.00)		24 gift bags & Tissue for 6-mo mugs
Sub-Total	\$555.07		6/15/2020
Crestline Inc. - PO#64018	\$0.00	(\$554.25)	Encumbered - 72 mugs
FYE Total	\$0.82		FYE Total after mugs are charged

Events Committee: (Peggy, Kathy, Marcia, Kinsley)

Fundraising:

Want to fundraise for Scholarship and our own use.

Create a Foundation Account.

New brand should be available 1st week of September

Cornhole tourney outside the KC

Color Run—how can we arrange online payments?

Shared Governance: (Kathy, Debbie, Tristan)

Staff Recognition Committee: (Peggy, Casey, Kathy, Denise)

no report

Election Committee: (Marcia, Peggy, Tristan)

Committee met 6/8 to review nominations for new members. With their recommendations and addressing Chancellor Cook's directions for greater diversity and more contract professionals. There was a concern we were pulling too many from admissions

Kramer Ungaretti, Cash Accountant

Trisha Southergill, Grant Support and E-thesis manager

Sean Ryan, Assistant HPER Director

All senators confirmed interest in continuing to serve as a senator. 12 senators will be serving for the upcoming year.

Shirts for new senators-either 3 polos, and/or we can get tshirts to wear on Fridays

Interest expressed in nice jackets

Luke Anderson (Uptop) quoted: 15 to 20--\$16 per shirt

20+--\$13 each

Kinsley bringing welcome cards for us to sign 6/30, and she will bring those and donuts to the 7/14 meeting.

Staff Senate officer election results:
Casey Vanatta—President
Kinsley Rafish—Vice President
Peggy McCoy—Treasurer
Denise Herman--Secretary

Bylaws Review: (Marcia, Debbie, Angela)
Nothing new to report

MUSSA: (Marcia, Peggy)
Next meeting is Thursday, 6/18/2020
no quorum at 6/4 meeting. 2 months behind approving minutes
Although our nominees were not selected, photos being included in MUSings newsletter

Newsletter Committee: - (Denise, Peggy, Angela)
New Senators—Kinsley arrange for Tom to take photos 7/14)
New Provost-Tristan
New VC-tristan
Admissions/Enrollment-Angela
New Library procedures--Marcia
New policies b/c covid
Photos of new staff/student interactions
New policies, staff in Highlands

Round table updates
Search committee
MSU Billings lost 200 degree programs!!!

At first meeting with new senators, we can choose committees. Start with a clean slate
Next meeting: Want to discuss how we want to arrange committees, id committees that should be reserved for those who have served longer..., everyone should serve on minimum of 2 committees

Meeting Adjourned.

Next Meetings:
Tuesday, June 30, 2020 at 9:00 a.m. In the Pintler room of the SUB

Bring a couple of dollars if you can to Kinsley to pay for welcome donuts for 7/14

Respectfully submitted,
Denise Herman